

SUSTAINABILITY AND DEVELOPMENT CONFERENCE

2019 ABSTRACT GUIDELINES

You may submit multiple abstracts. To ensure equity and diversity across presentations, however, we may allocate one oral presentation per presenter where multiple abstracts are accepted. Additional abstracts may be accepted as lightning talks or posters.

Abstracts for oral presentations, lightning talks, and posters should be no more than 350 words. They should follow the structure below to convey the most salient features of your work:

- 1) Open with a jargon-free sentence or two, providing a basic introduction to your work that is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in sustainability and development issues. It should clearly state the general problem (within the sustainability and development domain and focusing on a key meeting theme);
- 2) Two to three sentences that provide more detailed information about the situated/on-the-ground context and relevance of your work that can be understood by an audience from diverse disciplines, sectors, and geographies;
- 3) Two or three sentences summarizing the methodology, approach, and main findings (please use the phrase, "Our/My study finds," or "We/I show" or equivalent);
- 4) Two or three sentences explaining the scholarly significance **and** practical application (the "so what") of the main findings and argument, especially as compared to what is already known;
- 5) One or two sentences that situate the results in a more general context, framed by the relevant meeting theme.

Approximate presentation length *Subject to change, pending final meeting program

Oral presentations: 10-12 minutes

Lightning talks: 5-6 minutes

ORGANIZED SESSION GUIDELINES

SDC also encourages the submission of pre-organized session panels. Session organizers are responsible for organizing and/or publicizing the proposed session, soliciting abstracts, and selecting the abstracts for submission to the SDC call for abstracts. The session organizer must notify the session submitters of their decision to accept or decline the abstract within 5 days of

the SDC abstract deadline. This gives the declined submitters an opportunity to submit as an independent abstract, if not chosen for your organized session.

- One session typically includes 4 oral presentations.
- Sessions could focus on a single topic, be a collection of related topics, present a series of book critiques, etc. Other ideas are welcome.
- Each session abstracts must have a session coordinator. The coordinator must be indicated by "Lastname_Panel" at the end the abstract text.
- Each session abstract must be submitted as a "Session" abstract (not oral presentation)
- Each session must have a fifth abstract, submitted by the organizer, which describes the overall focus of the panel and lists the last names of the four session contributors.
- Session abstracts must also follow the main abstract guidelines above.

ABSTRACT REVIEW CRITERIA (oral, lightning, poster)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding sustainability and development, including potential for generating discussion;
- B. Contribution to the larger literature and knowledge base of the sustainability and development domain;
- C. Quality of data, methods, analytical rigor;
- D. Quality of Writing;
- E. Integration of research, data, and/or theory with policy, practice, and application

WORKSHOPS

Abstracts for workshops should be no more than 350 words. Abstracts should follow the structure below to convey the most salient features of your workshop. It is expected that the workshop will be organized and facilitated by the person(s) submitting the abstract, with some assistance from the SDC Resource Team. Attendance will be capped at 40 participants (dependent on space availability; not including a maximum of 3 facilitators). The workshop length is minimum 2 hours, maximum 3 hours.

Please review workshops from the 2018 SDC:

<https://umsustdev.org/workshops/>

- 1) A jargon-free sentence or two providing a basic introduction to your workshop, so that it is understandable to a broad audience (students, scholars, practitioners, policy-makers, donors, non-government organization representatives, grassroots organizations, etc.) interested in sustainability and development issues;

- 2) Two to three sentences that provide more detailed information about the context and relevance of your workshop that can be understood by an audience from diverse disciplines, sectors, geographies;
- 3) Two or three sentences clearly stating the practical objectives of your workshop. For example, introducing a specific tool, skills, dataset, methodology, or facilitating an interactive discussion/debate around an emerging topic, tool, etc).
- 4) Two or three sentences summarizing the workshop methodology and format with specific learning/participatory activities and expected outcomes

ABSTRACT REVIEW CRITERIA (workshop)

Equal weight will be given to each of the following criteria:

- A. Novelty in approaching, framing, and understanding sustainability and development, including potential for generating discussion;
- B. Practical application to the sustainability and development domain;
- C. Quality of methodology and format;
- D. Quality of Writing;
- E. Strength, relevance, and usefulness of expected outcomes for participants